

Annual Goal _____

What are the 4 largest things it will take to reach your annual goal? These are quarterly goals!

Jan – March _____

April – June _____

July – Sept _____

Oct – Dec _____

What 3 monthly goals will it take to reach each quarterly goal?

Jan - _____

Feb - _____

Mar - _____

Apr - _____

May - _____

June - _____

July - _____

Aug - _____

Sept - _____

Oct - _____

Nov - _____

Dec - _____

That's all you do for now!

You figure out the daily steps for each monthly goal a few days before the month starts. Read more...

Block out time before the end of each month to use this sheet to create every 5-10 minute step needed to meet the monthly goal! Most of the time it does not take 31 steps to complete the monthly goal. Day by day, you're only taking 5-10 minutes to accomplish your big annual goal and before you know it – you'll be done!

MONTHLY ACTION PLAN

Action Steps:

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